

## Module 7 Sample Test 7.2

*This is a sample test for use by Candidates intending to take the ECDL / ICDL Certification Tests. The test aim is to give Candidates an opportunity to become comfortable with the style and structure of the Test.  
The sample tests must not, under any circumstances, be used in Certification testing.*

### 7.2.1

The following sample test for Module 7, *Web Browsing and Communication*, is divided in two parts. In the Web Browsing part of the sample test you are asked to carry out some basic tasks using a Web browsing application and to undertake a Web search about butterflies.

**[32 Marks]**

1. Locate the answer folder on your Candidate Drive. Open the **sample answerfile 7.2** contained in the answer folder. Enter your Candidate Identification number in the cell provided and save the **sample answerfile 7.2** to your Candidate Drive. **[3 Marks]**
2. Which one of the following is a worldwide collection of computer networks accessible by the public? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.2 space provided) and save. **[1 Mark]**
  - a. The World Wide Web.
  - b. The Internet.
  - c. A website.
  - d. A firewall.
3. Which one of the following is used to connect individuals, businesses, or other organisations to the Internet? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.3 space provided) and save. **[1 Mark]**
  - a. Independent Software Provider (ISP).
  - b. Universal Resource Locator (URL).
  - c. Digital Certificate.
  - d. Internet Service Provider (ISP).
4. Which one of the following refers to the transfer protocol in the URL **http://www.ecdl.org**? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.4 space provided) and save. **[1 Mark]**
  - a. .org
  - b. http://
  - c. //www.
  - d. ecdl

### Sample Test 7.2 (Contd.)

5. Which one of the following is a digital media file that is downloaded from the Internet for playback on portable media players and personal computers? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.5 space provided) and save. [1 Mark]
- a. Malware.
  - b. Blog.
  - c. Cookie.
  - d. Podcast.
6. What is a digital certificate? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.6 space provided) and save. [1 Mark]
- a. A verification that a Web site is free from viruses.
  - b. A verification of the date and time you viewed a Web page.
  - c. A verification that authenticates a Web site.
  - d. A version number indicating when a Web page was published.
7. Which one of the following is the best method to ensure access to a network is secure? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.7 space provided) and save. [1 Mark]
- a. The network requires a user name and password for access.
  - b. The network only requires a user name for access.
  - c. The network provides anti-virus protection.
  - d. The network requires the user to pay a fee to gain access.
8. Which one of the following is the most likely to infect your computer with a virus while you are browsing the Internet? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.8 space provided) and save. [1 Mark]
- a. Downloading files from a web site.
  - b. Refreshing web pages.
  - c. Disabling cookies.
  - d. Installing a firewall.
9. Open a Web browsing application and go to the following Web page address: **<http://www.ecdl.org/m7sampletestv5/>** [1 Mark]
10. Activate the **Social Networking** hyperlink on the ECDL / ICDL Syllabus Version 5.0 (Module 7 Sample Tests) page. [1 Mark]

### Sample Test 7.2 (Contd.)

11. On the **AZ Social Networking** web page for **Member - J A Smith (FisherSmith\_75)** enter the following comment in the form at the bottom of the web page:

Username: **AR\_Jones**

E-mail: **arjones@infaxa.com**

Mood: **Happy**

Comment: **Thanks for the fly tips. I caught a nice brown trout.**

When you have filled out the comment form, click on the **Post** button.

Enter the number displayed into the **sample answerfile 7.2** (Q.11 space provided) and save. **[1 Mark]**

12. Access an Internet Search Engine and search using the keyword **fishing**. **[1 Mark]**
13. Select any web site that gives information about fishing from the search results and save as **fishing.htm** to your Candidate Drive. **[1 Mark]**
14. Refine search to also include **fly**. Select any web site that gives information about **fly fishing** from the search results. **[1 Mark]**
15. Print one copy of page one only of the web site about **fly fishing** to an output printer. **[1 Mark]**

### 7.2.2

You are now beginning the *Communication* part of the sample test. You will also use the **sample answerfile 7.2** for this part of the sample test.

16. Which one of the following best describes the difference between the Cc and Bcc fields? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.16 space provided) and save. [1 Mark]
- a. There is no difference between the Cc and Bcc fields.
  - b. The Bcc recipient's name in a mail message is visible to other recipients of the message.
  - c. The Bcc recipient's name in a mail message is NOT visible to other recipients of the message.
  - d. The Cc recipient's name in a mail message is NOT visible to other recipients of the message.
17. Which one of the following does not conform to network etiquette (netiquette)? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.17 space provided) and save. [1 Mark]
- a. Always using subject lines in e-mail messages.
  - b. Always spelling check outgoing e-mail messages.
  - c. Compressing large files before attaching to e-mail messages.
  - d. Only responding to high-priority e-mail messages.
18. Which one of the following actions would most likely infect a computer with a virus? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.18 space provided) and save. [1 Mark]
- a. Copying text from an e-mail message to a word processing document.
  - b. Deleting an e-mail attachment.
  - c. Opening an e-mail attachment.
  - d. Adding a contact to your address book.
19. Which one of the following gives you the ability to know if a desired contact is online? Enter your answer (a, b, c or d) in the **sample answerfile 7.2** (Q.19 space provided) and save and close the **sample answerfile 7.2** . [1 Mark]
- a. Really Simple Syndication (RSS).
  - b. Short message service (SMS).
  - c. Instant messaging (IM).
  - d. Uniform Resource Locator (URL).

### Sample Test 7.2 (Contd.)

20. You are going to create and send an e-mail message. Open the e-mail application and create a new mail message. [1 Mark]
21. Prepare a message with the mail address \_\_\_\_@\_\_\_\_.\_\_\_\_<sup>1</sup> and **Alaska Fishing** as the subject. [1 Mark]
22. Enter the following short text in the body of the mail message: [1 Mark]  
**Dear John**  
  
**I am planning another fishing trip to Alaska in August. Attached is the information on the possible places to fish.**  
  
**Regards**  
  
**Simon**
23. Use the cc feature to also send the Alaska Fishing message to \_\_\_\_  
\_\_\_\_@\_\_\_\_.\_\_\_\_<sup>2</sup>. [1 Mark]
24. Insert the file **fishing options.docx** from your Candidate Drive as an attachment to the **Alaska Fishing** message. [1 Mark]
25. Send the **Alaska Fishing** message with low priority (importance). [1 Mark]
26. Open the message entitled **Fishing Holiday** from your inbox. [1 Mark]
27. You are going to reply to the **Fishing Holiday** message. Open the file **reply.docx** from your Candidate Drive and copy all the text of the document and paste it into the top left corner of the **Fishing Holiday** message and send (with or without original message insertion). Close any open messages without saving. [1 Mark]
28. Search for a message in your inbox containing the text **Pennell**. [1 Mark]
29. Print one copy of the message containing the text **Pennell** to an output printer. [1 Mark]
30. You are now going to forward the message containing the text **Pennell**. Enter the address \_\_\_\_@\_\_\_\_.\_\_\_\_<sup>3</sup>. Insert the following: **Please tell me if you plan to attend** as the first line and send (forward) the message. Close any open messages without saving and close the e-mail application. [1 Mark]

**END OF TEST**

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<sup>1</sup> The authorised ECDL / ICDL Tester should insert an e-mail address to which to **send** the message

<sup>2</sup> The authorised ECDL / ICDL Tester should insert a second e-mail address to which to **cc** the message

<sup>3</sup> The authorised ECDL / ICDL Tester should insert an e-mail address to which to **forward** the message