

10th October 2014

Dear Parents,

Welcome to the new scholastic year 2014 – 2015. A special welcome to the new parents of the Form One students. We are already in the third week of school and our students have now settled down to the school routine.

As you are aware the Society of the Sacred Heart has passed the school over to His Grace Monsignor Paul Cremona, O.P., Archbishop of Malta. We are very happy to welcome His Grace, Monsignor Paul Cremona O.P. at the school on the 24th October to celebrate this event.

I am very happy to inform you Interactive Whiteboards have been installed in all the classrooms, three Science Laboratories, the Home Economics Room, the two ICT Laboratories, the two PSD Rooms, the two Art Rooms, the LSA Resource Room and other rooms that students use for lessons throughout the day.

On the 16th October at 9.00 a.m. there will be an important talk for all Form 5 students and their parents in the school auditorium. Speakers from the MATSEC Support Unit will address the meeting. This is an extremely important meeting and all parents of Form 5 are invited to attend. There will be no further reminders about this meeting.

Fifth Form students will be having talks by representatives from MCAST, ITS and Junior College. Talks about other sixth forms will be held later on during the scholastic year.

The Fourth Formers will be having a Christ Encounter on the 11th November while the Fifth Formers will be having a retreat on the following day, the 12th November. Further details will be given later on.

The school offers the following extra curricular activities during mid day break :

Choir	French Club	Guitar	Drama Club	Science Club
Students' Council	Growth Group	German Club	Dance Club	Form 5 Soirée
Sports	Cookery Club			

Secondary School Certificate and Profile

Non-Formal (extra –curricular, mid day break) Educational Activities:

- **Forms 1, 2 and 3** must attend at least 1 non-formal (extra curricular, mid day break) activity **every year** during their 5 years of Secondary School Education.
- **Form 4 students** must attend at least 4 non-formal (extra curricular, mid day break) activities during their five years of Secondary School Education. These must be done in different years.
- **Form 5 students** must attend at least 3 non-formal (extra curricular, mid day break) activities during their five years of Secondary School Education. These must be done in different years.

They are being asked to pay €15 for the whole scholastic year to cover expenses and may take as many activities as they would like to.

Informal (after school) Educational Activities:

- All students from Form 1 to Form 5 must attend at least 3 Informal (after school) activities during their five years of Secondary School Education. These must be done in different years but may be the same activity which is repeated in different years.

More information on the Secondary School Certificate and Profile may be accessed on the following link:

<http://skola.edu.mt/secondary-school-certificate-and-profile/>

We cannot emphasise enough the importance that children eat healthy and nutritious food. Please make sure that children have healthy lunches – sandwiches, salads, fruit and water. Sweets, chocolates, juices and sweetened drinks are not to be brought to school. These will be only allowed on special occasions.

Our two Guidance Teachers, Mr. G. Spiteri and Mrs. L. Grech, together with our School Counsellor Mr. P. Cutajar are always ready to help our students whenever they need them. Please feel free to contact the school if you have any problem you want to discuss with any of them.

Parents' Days are done purposely before exams so that parents can have feedback about their daughters' overall performance. The aim of Parents' Day is not to discuss exam results but to discuss the girls' overall progress and behaviour and to give students enough time to pull up on anything that might be going wrong **before** exams so that students can achieve the best they possibly can. After the half yearly exams or annuals, students and parents may be shown exam papers on request. Should there be any queries about results please phone the school for an appointment.

School Absences : Any child under sixteen years of age should attend school every day. Absence is only excused in case of illness. Absence from school is only excused in case of children being unwell. They are to bring an absence note on the **FIRST DAY** they return and hand it to their Class Mistress/Master. Any absence over **two days** must be covered by a medical certificate. Schools are required to report any absences not covered by notes or medical certificates. Please make sure that family holidays are taken during the school holidays.

We understand that occasionally children need to be checked by professional consultants. Please make sure that private appointments are held after school hours.

Children who are collected by private cars should be picked up from the Hermitage Gate behind the Junior School building. There are to be no cars in the school driveway or at the Zammit Clapp parking area at this time. In certain special cases where children are not able to walk to the Hermitage Gate, they may be picked up from the school main door at 3.15 pm or at 1.00pm during half days.

Please remember that no form of hair dye is allowed in school. I expect your full support on this matter. Please make sure that your children have their pac-a-mac and that they wear it in rainy weather. Please note that children are not allowed to come to school with umbrellas.

Children are not allowed to bring to school any electronic apparatus – mobile phones, video cameras, mp3/4 players etc, etc. Please see that they obey this rule. Any electronic equipment students bring to school will be confiscated. In case of an emergency, the administration is always ready to help if you ring us up at school. I count on your help and support.

No image or reference to staff, students, school building, school uniform or regalia that pertain to the Sacred Heart College, St. Julian's, may be reproduced on the Internet without written consent of the Head of School. It is therefore illegal for any students to post photos or details on the Internet that can in any way identify them as students of the school. We are asking for your cooperation to ensure that no such images or references are made available. Serious disciplinary measures may result if students are caught abusing this facility.

I would like to bring to your attention some information for parents/carers taken from the booklet issued by the Ministry of Education on the National Policy for Child Protection:

"It may be helpful for parents/carers to know that school staff is required to pass on information which raises concern that a child may be at risk from non-accidental injury, neglect, emotional or sexual abuse.

Procedures exist to protect children and schools are encouraged to take the attitude that where there are grounds for concern it is better to be overcautious than to risk a child's safety. They therefore have an unavoidable duty to contact professionals responsible for protection of children.

Occasionally, this duty of the Head of School/Effective Head means that they must risk upsetting some parents/carers by reporting a concern which, on investigation, proves to be unfounded. In these circumstances, it is hoped that parents/carers will appreciate how difficult it is for schools to carry out this delicate responsibility, and accept that

the Head of School/Effective Head was acting in good faith and had to take these steps in the best interest of children.

Parents/carers are strongly advised against creating false accusations. This is a serious matter. Legal action for defamation can be taken”.

We pray to the Sacred Heart of Jesus bless us all.

Mrs. C. Vella,
Headmistress, Senior School.

SACRED HEART COLLEGE, SENIOR SCHOOL, ST. JULIAN'S

10 ta'Ottubru 2014

Għeżież Ġenituri,

Nagħtikom merħba għas-sena skolastika ġdida 2014 – 2015. Nagħti merħba speċjali lill-ġenituri l-ġodda tal-istudenti tal-ewwel sena. Diġa qegħdin fit-tielet ġimgħa u l-istudenti jidhru li draw sew fir-rutina tal-iskola.

Bħal ma tafu, is-Socjetà tal-Qalb Imqaddsa ta' Ġesù, għaddew l-iskola f'idejn l-Eċċellenza Tiegħu Monsinjur Arcisqof, Paul Cremona O.P. Hu pjaċir tagħna li nilqgħuh fl-iskola tagħna fl-24 t'Ottubru biex niċcelebraw din l-okkażżjoni.

Hu bi pjaċir kbir li ngħarrafkom li *Interactive Whiteboards* ġew installati fil-klassijiet kollha, fit-tliet Laboratorji tax-Xjenza, fil-*Home Economics Room*, fiż-żewġ Laboratorji tal-ICT, fiż-żewġ *PSD Rooms*, iż-żewġ *Art Rooms*, l-*LSA Resource Room*, u klassijiet oħra li l-istudenti jużaw għal-lezzjonijiet matul il-ġurnata.

Fis-16 ta' Ottubru fid-9.00 ta' filgħodu rappreżentanti mill-MATSEC Support Unit ġew mistiedna biex ikellmu lill-istudenti tal-Ħames Sena u l-ġenituri tagħhom fl-*Auditorium* tal-iskola. Din hi laqgħa importanti ħafna u l-ġenituri tal-istudenti tal-Ħames Sena huma kollha mistednin biex jattendu.

L-istudenti tal-Ħames Sena se jkollhom taħdidiet minn rappreżentanti tal-MCAST, ITS u l-*Junior College*. Ikollhom taħdidiet fuq *sixth forms* oħrajn aktar 'il quddiem matul is-sena.

L-istudenti tar-Raba' Sena se jkollhom *Christ Encounter* fil-11 ta' Novembru waqt li **l-istudenti tal-Ħames Sena** se jkollhom irtir l-għada, it-12 ta' Novembru. Nagħtukom iżjed dettalji aktar tard.

L-iskola toffri dawn l-attivitajiet waqt il-*break* ta' nofsinhar:

Choir	French Club	Guitar	Drama Club	Science Club
Students' Council	Growth Group	German Club	Dance Club	Form 5 Soirée
Sports	Cookery Club			

Secondary School Certificate and Profile

Non-Formal (extra –curricular, mid day break) Educational Activities:

- **L-istudenti tal-Ewwel, it-Tieni u t-Tielet Sena** jridu jattendu għallinqas *non-formal (extra curricular, mid day break) activity* waħda kull sena fil-ħames snin ta' Edukazzjoni Sekondarja
- **L-istudenti tar-Raba' Sena** jridu jattendu għallinqas 4 *non-formal (extra curricular, mid day break) activities* fil-ħames snin ta' Edukazzjoni Sekondarja. Dawn iridu jsiru fi snin differenti.

- **L-istudenti tal-Ħames Sena** jridu jattendu għallinqas 3 non-formal (extra curricular, mid day break) activities fil-ħames snin ta' Edukazzjoni Sekondarja. Dawn iridu jsiru fi snin differenti.

Huma mitlubin iħallsu €15 għal sena sħiħa biex inkopru l-ispejjeż u jistgħu jieħdu kemm attivitajiet ikunu jridu.

Informal (after school) Educational Activities:

- L-istudenti kollha mill-Form 1 sa Form 5 iridu jattendu għallinqas 3 Informal (after school) activities matul il-Ħames Snin ta' Edukazzjoni Sekondarja. Dawn iridu jsiru fi snin differenti imma tista' tkun l-istess attivita' repetuta fi snin differenti.

Iżjed informazzjoni fuq is-Secondary School Certificate and Profile tinsab fuq din il-link:

<http://skola.edu.mt/secondary-school-certificate-and-profile/>

Ma nistax nenfasizza biżżejjed il-bżonn li t-tfal jieklu ikel bnin u nutrittiv. It-tfal kuljum għandhom ikollhom kolazzjon nutrittiv li jikkonsisti minn *sandwiches*, insalati, frott u ilma. Ħelu, ċukkulati, *juices* u xorb li fih iz-zokkor m'għandhomx jingiebu l-iskola. Dawn jittieħdu biss f'okkazzjonijiet speċjali.

Iż-żewġ għalliema tal-*Guidance*, Mr. G. Spiteri u Mrs. L. Grech, flimkien mal-*Counsellor* tal-iskola Mr P. Cutajar, huma dejjem lesti biex igħinu lit-tfal kull meta jkun hemm bżonn. Tistgħu tikkuntattjaw l-iskola kull meta jkollkom xi problema li tkunu tridu tiddiskutu magħhom.

Parents' Days isiru apposta qabel l-eżamijiet sabiex il-ġenituri jkollhom informazzjoni fuq il-progress in ġenerali ta' wliedhom. L-għan tal-Parents' Day mhuwix biex issir diskussjoni fuq ir-riżultati ta' eżamijiet tal-istudenti iżda biex il-ġenituri jingħataw informazzjoni fuq il-progress u l-imġieba ta' wliedhom u biex l-istudenti jkollhom żmien biżżejjed biex jirrangaw fejn ikun hemm bżonn **qabel** l-eżamijiet ta' nofs is-sena sabiex imorru tajjeb kemm jista' jkun. Wara l-eżamijiet ta' nofs is-sena jew dawk annwali, l-istudenti u l-ġenituri jistgħu jaraw il-karti tal-eżami jekk ikunu jixtiequ. F'każ ta' diffikultà tistgħu ċċemplu l-iskola għal appuntament.

It-tfal taħt is-sittax-il sena għandhom jattendu l-iskola kuljum. Jistgħu ifallu biss meta jkunu ma jifilħux. Meta ma jiġux skola **sa jumejn** għandhom igibu ittra ffirmata mill-ġenituri/*guardians* magħhom. Meta jfallu għal **iktar minn jumejn** għandhom igibu ċertifikat tat-tabib. L-ittra jew ċertifikat għandhom jingiebu mit-tfal **FL-EWWEL ĠURNATA** meta jiġu lura l-iskola. Vaganzi barra minn Malta għandhom isiru meta t-tfal ikollhom il-vaganzi tal-iskola.

Aħna nifhmu li xi kultant ikun hemm bżonn illi t-tfal issirilhom vista minn tobba/speċjalisti. Infakkarkom li l-appuntamenti privati għandhom isiru wara l-ħin tal-iskola.

Dawk l-istudenti li huma miġbura minnkom il-ġenituri f'karozzi privati għandhom jiġu miġbura mill-*Hermitage Gate* wara l-*Junior School*. M'għandux ikun hemm karozzi fid-*driveway* tal-iskola jew fil-*parking area* tal-Isptar Zammit Clapp f'dan il-ħin. F'każijiet speċjali fejn tfal ma jistgħux jimxu sal-*Hermitage Gate*, tkunu tistgħu tiġbruhom mill-entratura tal-iskola fit-3.15 pm jew fis-1.00 pm meta l-iskola tkun nofs ta' nhar.

Nixtieq infakkarkom li xagħar miżbugħ mhux aċċettat fl-iskola. Jien nistenna s-sapport tagħkom fuq dan. Meta tkun ix-xita t-tfal iridu jilbsu l-'pac-a-mac'. Ma jistgħux jiġu b'umbrelel l-iskola.

It-tfal ma jistgħux igibu apparat elettroniku l-iskola – bħal '*mobiles*', '*video cameras*', '*mp3/4 players*' eċċ. Kull apparat elettroniku jiġi kkonfiskat. Jekk jogħġbokom araw li jobdu din ir-regola. F'każ ta' bżonn l-Amministrazzjoni dejjem lesta li tgħinkom jekk iċċemplu l-iskola. Nafdaw fis-sapport tagħkom.

Dan il-paragrafu se jitħalla bl-Ingliż:

No image or reference to staff, students, school building, school uniform or regalia that pertain to the Convent of the Sacred Heart College, St. Julian's, may be reproduced on the Internet without written consent of the Head of School. It is therefore illegal for any students to post photos or details on the Internet that can in any way identify them as students of the school. We are asking for your cooperation to ensure that no such images or references are made available. Serious disciplinary measures may result if students are caught abusing this facility.

Nixtieq niġbdilkom l-attenzjoni fuq informazzjoni għall-ġenituri/*guardians* meħuda mill-ktieb maħruġ mill-Ministeru ta' l-Edukazzjoni fuq il-Politika Nazzjonali għall-Protezzjoni tat-Tfal :

"It may be helpful for parents/carers to know that school staff are required to pass on information which raises concern that a child may be at risk from non-accidental injury, neglect, emotional or sexual abuse.

Procedures exist to protect children and schools are encouraged to take the attitude that where there are grounds for concern it is better to be overcautious than to risk a child's safety. They therefore have an unavoidable duty to contact professionals responsible for protection of children.

Occasionally, this duty of the Head of School/Effective Head means that they must risk upsetting some parents/carers by reporting a concern which, on investigation, proves to be unfounded. In these circumstances, it is hoped that parents/carers will appreciate how difficult it is for schools to carry out this delicate responsibility, and accept that the Head of School/Effective Head was acting in good faith and had to take these steps in the best interest of children.

Parents/carers are strongly advised against creating false accusations. This is a serious matter. Legal action for defamation can be taken".

Nitolbu lill-Qalb Imqaddsa ta' Ġesù biex iberikna u jkun magħna matul din is-sena skolastika li ġejja.

Mrs. C. Vella
Kap tal-iskola.

DATES TO REMEMBER

16 th October	-	9.00am Talk for Form 5 parents and students by representatives from the MATSEC Support Unit in the School Auditorium
20 th October	-	Feast of Mater Admirabilis
24 th October	-	Archbishop Paul Cremona visits the school
31 st October	-	School finishes at 12.30p.m. Staff Meeting in the afternoon.
3 rd , 4 th , 5 th November	-	Mid-Term Holidays
6 th November	-	Winter Uniform
15 th November	-	PTA Annual General Meeting
18 th November	-	Feast of St. Philippine Duchesne
21 st November	-	Feast of the Presentation of Our Lady Birthday of the Society of the Sacred Heart
6 th December	-	Carol Service organised by the PTA
9 th December	-	Parents' Day for Form 5 Study day for Form 4 students Normal school day for Form 1 – 3
18 th December	-	7.00pm – Form 5 Soiree – Performance for parents and friends
19 th December	-	End of Term – School finishes at noon
7 th January 2013	-	Beginning of Second Term. Day Seminar for Staff. No lessons on this day.
8 th January	-	First day of school for students
15 th January	-	Parents' Day for Forms 1 to 4 A to F. No lessons on this day.
16 th January	-	Parents' Day for Forms 1 to 4 G to Z. No lessons on this day.

- 26th January - School Leaving Exams for Form 5 start
- 2nd February - Mid-Yearly Exams Forms 1 – 4 start

- 13th February - End of Exams Forms 1 – 5
- 16th, 17th February - Mid-Term Holidays

- 18th March - Sports Day
- 26th March - Last Day for Form 5
- 27th March - Feast of Our Lady of Sorrows – last day of term. School finishes at noon
- 28th March - Form 5 School Leaving Ceremony at 7.30pm

- 13th April - Beginning of 3rd Term
- Day Seminar for Staff. No lessons on this day.
- 14th April - First day of school for students

- 8th May - Prize Day

- 10th June - Annual Exams Start
- 12th June - Feast of the Sacred Heart of Jesus



We have read the circular dated 10th October 2014 and we shall do our best to encourage our daughter to abide by it:

Aħna qrajna ċ-ċirkolari tat 10 t' Ottubru 2014 u se nagħmlu ħilitna biex it-tifla tagħna ssegwi dak li hemm fiha:

Daughter's Name : _____ Class : _____

Parents' Signature : _____